

President Jim Schrubbe called the regular Board Meeting to order at 7 p.m. on Tuesday, August 8, 2023. Roll Call – Loose, Roehrig, Nolan, VandenElzen, Kloehn and Schrubbe. Krueger was absent. Others present were Beth Nicklaus, Kim Plate, Mike Loose, Tom Baer, Seth Kaas, Stephanie Kaas and Neveah Kaas and Kris Beaudou.

Pledge of Allegiance – The pledge of allegiance was recited by everyone present.

Citizen Questions and Concerns to be acted on at the next Board Meeting – None.

Announcements – None.

Consent Agenda – Action – to approve the Board Meeting Minutes, the Fire Department Meeting Minutes and the Fire Department Treasurer's report and place them on file – motion: Loose; second: Kloehn; carried.

Correspondence – The Principal Life & Short-Term Disability Insurance Renewal Notice, The Notice of 2023 Fire Dues, The Notice of the First Dollar Credit, the Notice of School Levy Tax Credit, the Notice of Video Service Provider Aid, the Notice of Exempt Computer Aid and the Notice of Shared Revenue was presented to the Board for their information.

Reports – The Labor Hours report and the Building Permit report were presented to the Board for their information.

Report of Director of Public Works on projects – Plate stated that the concrete work on 1st Street is complete and got done sooner than expected.

Claims – examined and discussed. Action – to pay all claims presented – motion: Nolan; second: Vanden Elzen; carried.

Unfinished Business –

2022 Projects – nothing new. Change Orders – none. Payment Requests – none.

Recycling/Rubbish – The monthly report was presented to the Board.

Police Protection for the Village – The monthly report was presented to the Board.

Streets Department – nothing.

Fochs Trails Subdivision – nothing.

Village Meadows Subdivision – Subdivision Improvements – Plate stated that Sargento has taken some dirt. He always stated that we need 7k yards for the next phase. Schrubbe asked if there is enough on the smaller pile? Plate is going to check on it. Phase II Development – nothing new. Change Orders – none. Payment Requests – none.

Human Resources – Discussion and possible action regarding the proposed employee handbook – No update. No action needed.

Park & Recreation Committee – Discussion and possible action regarding the Park Pavilion and Park Bathrooms – Loose stated that the pavilion work is done. Everyone agreed that it looked great. There were a few issues that she had questions about. She talked to the contractor to address them. The main thing was the sticking of the overhead doors and then a question about the locks for the doors. He adjusted the doors and there is one lock for the main door and the rest would be opened from the inside. Loose stated that according to the contractor there wasn't going to be the extra charge for the locks. On the invoice, however, there was a charge for them in the amount of approximately \$600. There is still an issue with one side of one of the doors not being secured, which Plate will look at. No action taken.

Clerk Treasurer – Nicklaus stated that she and Kieso are still working on entering everything into the new Work Horse program. It is a very time-consuming task.

Discussion and possible action regarding the request to purchase Village property – this was discussed at the previous Board meeting. It is in regard to part of the small area that is connected to Baer's property; he is not requesting the entire property, just a section of it. Schrubbe stated that they spoke to Robert E. Lee and there is no issue with the wetlands. There is a clause that would have to be added that the ditch could not be filled due to drainage. Baer was fine with that. The cost of the documenting and lawyer fees would be the responsibility of Baer. The offer was \$1. Action- to approve selling the land to Baer for \$1 plus the cost of the changing of the legal description and title transfer and with the clause of not filling in the ditch – motion: Nolan; second: Loose; carried.

New Business:

Application for Operator's license – none.

Classes/Seminars/Schooling for Employees – nothing.

Reports on schooling/training sessions –none.

Street Department – nothing.

Wastewater Treatment Facility – Pilot started yesterday, and everything will be set up tomorrow. Plate stated that he'd be willing to show any of the Board members the set up and how it works.

Water Department – Discussion and possible action regarding proposal from Hach – Plate stated that this is something that he planned on budgeting for but there's been issues lately. Every week tests for water distribution must be completed and the equipment they use is causing problems. This new equipment would take out a lot of the variables and be much more accurate, which would help in determining which chemicals to use. The total cost would be \$5,720.84. It could come out of the water equipment fund. Nolan stated that we would save money on chemicals if the readings were more accurate. Roehrig agrees that it's something we need and should get it, but we need to make sure where the funds are coming from. Action – to approve the purchase from Hach in the amount of \$5,720.84 as presented – motion: Nolan; second: Kloehn; carried.

TID District #2 – nothing.

Fire Department – Chief Loose stated there was one fire call since the last meeting. He explained about the chief's meeting which was attended by himself and the captains. He discussed the classes and talked about the networking that gets done on the side. They also checked out what the vendors had to offer. Turn-out gear was also discussed and ways to get funding for it. Chief Loose will get some dates for the meeting with the townships that would work for him and Schrubbe will coordinate with the townships to secure a date/time.

Water & Sewer Committee – Plate stated that one change in the minutes is needed on the second page. The amount should read \$4,700 instead of \$9,800. Action – to accept the meeting minutes with the change and place them on file – motion: Kloehn; second: Roehrig; carried. One change to the minutes on the second page the amount should read \$4,700 instead of \$9,800. Discussion and possible action regarding the committee's recommendation to approve rehab of Well #4 – Plate explained that Well #1 is closed; Well #2 is by Sargento's; Well #3 is abandoned and Well #4 is here at the hall. Well #4 is always pumping to the reservoir. Well #2 has the best quality water. Well #4 has been in service for 12 years and rehab is recommended every 10 years. They would take it down and inspect it and replace it whatever needs replacing. This should hopefully help the quality. No matter what though we are still dealing with the water that we have in the ground. You want to do the rehab to do the cleaning of the well and then also want to service it for replacements. The service is part of the rehab basically. The worst-case scenario if everything needs to be replaced the total cost would be approximately \$11,000. This would be the highest dollar amount that it would cost. The project would occur sometime this year. There is also approval from the DNR needed. There was a breakdown provided of how much each item would cost if it needed replacing. It is maintenance that is required that has not been taken care of in the past which is why we need to do it now because we don't want a complete well failure because then you're looking at a million dollars just to drill the well. Action – to approve the rehab and servicing of Well #4 not to exceed \$21,850 – motion: Loose; second: Vanden Elzen; carried. Plate then also wanted to discuss a few other items from the committee meeting. We need to start looking at the future to drill an additional well. Near the new subdivision would be a good site according to water table studies. An infiltration will also be needed. So, it would be \$1-\$2 million. The Plan Committee should be aware of this; it is 10 years out maximum. Well #2 could then be run through the same filter system. Plate also provided a timeline of projects that are coming up through the years.

Discussion and possible action regarding the committee recommendation to purchase and install an orthophosphate monitor – This will pull a sample at the wastewater treatment facility every 15 minutes and our pumps will adjust the flow into the pumps. It will be much more accurate instead of just dumping the chemicals. The savings on chemicals alone will pay for it within 3 years. Action - to purchase and install an orthophosphate monitor in the amount of \$28,104.20 – motion: Roehrig; second: Loose; carried.

Architectural Committee – Action – to accept the meeting minutes as presented and place them on file – motion: Discussion and possible action regarding the committee recommendation to approve house plans for Village Meadows Subdivision – The only question that the committee had was in regard to the color of siding on the new home. Schrubbe stated that the answer back on that was that it will be gray. Action – to approve the house plans for Village Meadows Subdivision as recommended by the committee – motion: Kloehn; second: Roehrig; carried. No further action needed.

Recycling Committee – Action – to accept the meeting minutes as presented and place them on file – motion: Nolan; second: Loose; carried. Discussion and possible action regarding the committee recommendation to purchase a skid loader sifter – The Board discussed getting a sifter that would attach to our skid loader to sift at the compost site. It was decided that it was a nice feature to be able to offer the dirt to the residents free of charge and we should keep doing so. To have someone come in to do it one time that is \$7k. To buy our own would be about \$8500 plus labor. We can now get one since we purchased a skid steer. Plate stated that if we keep sifting, we should keep the site where it is. It would take up too much space at the treatment plant since 3 separate piles of compost need to be kept. A few Board members have had phone calls from residents regarding the want of keeping the sifted dirt available for residents. Kenny would be the main operator of the sifter. Action – to approve the purchase of a skid loader sifter in the amount of \$8545.05 – motion: Roehrig; second: Nolan; carried. No further action needed. Discussion and possible action regarding committee recommendation to move the compost site to the wastewater treatment facility keeping 24-hour access – Plate stated that if we are still going to sift and offer the dirt to the residents, he doesn't see the point in moving the compost site. It was agreed that the compost site would stay on 3rd St. Action – to deny the recommendation of moving the compost site to the treatment plant – motion: Kloehn; second: Roehrig; carried.

Police & License Committee – Action – to accept the meeting minutes as presented and place them on file – motion: Loose; second: Vanden Elzen; carried.

Discussion and possible action regarding committee recommendation on chickens within the Village limits – This discussion is continued from the committee meeting and the previous Board meeting. Loose let the discussion and recapped the committee meeting. A resident presented a list in favor of having chickens which the Board was provided with. The committee recommendation is for the Board to consider re-doing the ordinance. Schrubbe explained reasons why is against changing the ordinance. Kloehn stated that she would be fine with the change. There was a long discussion on the matter on

both.

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sides. Action – to approve the committee’s recommendation to change the ordinance – motion: Kloehn; second: Vanden Elzen; motion denied due to majority vote; 2-5.

Discussion and possible action regarding WPS Construction Application/Permit – Plate just wanted to present this information to the Board that was received from WPS. They basically are telling us what work they are planning to do in our area and just want the approval/acknowledgment from the Village for the project. There are going from a 2” gas line to a 6” gas line. There is no cost to the Village and will be done in its entirety by WPS. This is basically a formality. Action – to approve the WPS Construction Application/Permit as presented – motion: Roehrig; second: Nolan; carried.

Village Board Member Informational Report – Nolan brought up the dumpster at the apartment building on the corner of 6th and Main St. and the owner should be cited if it’s not emptied. Nolan also suggested looking into the upkeep at the home located across the street from the Local Lounge. It will be addressed. There also were a few complaints about the part of the street being closed for the Farmer’s Market on Saturday.

Village Personnel Information Report – nothing.

President’s Report – He had many people state positive comments to him regarding the Farmer’s Market and it was a great event for the community. Also, Krueger’s grandfather passed away can we make sure flowers get delivered to the funeral. Nicklaus will get that taken care of.

The Village Board then convened into closed session under S.19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or the conducting of other specified public business, whenever competitive or bargaining reasons require a closed session. Sale of real estate by the Village of Hilbert. Action – to convene into closed session – motion: Loose; second: Kloehn; Roll Call Vote – yes: Loose, Roehrig, Nolan, Vanden Elzen, Kloehn and Schrubbe; carried.

The Village Board then reconvened back into open session. Action – to reconvene back into open session – motion: Kloehn; second: Roehrig; Roll Call Vote – yes: Loose, Roehrig, Nolan, Vanden Elzen, Kloehn and Schrubbe.

Action – no action taken.

Adjournment – Action – to adjourn – motion: Kloehn; second: Loose; carried. The meeting was adjourned at 9 p.m.

Missy Kieso

Missy Kieso, Deputy Clerk Treasurer